

## **AGENDA**

### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

**November 15, 2005**  
**Aldermen Shea, Sysyn,**  
**DeVries, Garrity, Forest**

**5:45 PM**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Chairman Shea calls the meeting to order.
2. The Clerk calls the roll.
3. Ratify and confirm poll conducted October 18, 2005 approving a waiver to the standard vacation allowance to provide four (4) weeks of vacation time to the Airport Security Manager candidate as part of a compensation package.  
**A motion is in order to ratify and confirm the poll conducted.**
4. Communication from Virginia Lamberton, Human Resources Director, recommending the City Hall Custodian position be reclassified to a new class specification to be called Building and Facilities Maintenance Coordinator from salary grade 8 to 13.  
**Ladies and Gentlemen, what is your pleasure?**
5. Communication from Virginia Lamberton, Human Resources Director, recommending update of the Cemetery Supervisor class specification.  
**Ladies and Gentlemen, what is your pleasure?**
6. Communication from Virginia Lamberton, Human Resources Director, requesting the establishment of a new class specification Painter, salary grade 13, and the establishment of two painter positions.  
**Ladies and Gentlemen, what is your pleasure?**

7. Communication from Virginia Lamberton, Human Resources Director, requesting the establishment of a new class specification Health Assistant, salary grade 10.

**Ladies and Gentlemen, what is your pleasure?**

8. Communication from Leo Bernier, City Clerk, seeking recommendation to the full Board that the position of City Clerk be established at a Salary Grade 27, effective December 6, 2005.

**Ladies and Gentlemen, what is your pleasure?**

9. **A motion is in order to enter non-public session to discuss a worker's compensation claim under the provisions of RSA 91-A:3 II(e).**

**A roll call vote is required on the motion.**

#### **TABLED ITEM**

**A motion is in order to remove the following item from the table for discussion.**

10. Communication from Joan Porter, Tax Collector, relating to part-time employees.  
*(Originally tabled 12/07/2004. Retabled 01/04/2005 pending a report on the fiscal impact from Human Resources.)*

11. If there is no further business, a motion is in order to adjourn.